

SHELLS LUTHERAN CHURCH WEDDING POLICY

1. All wedding ceremonies at Shells Church will be in the Lutheran tradition.
2. All wedding ceremonies conducted at Shells Church will be at the discretion of the Shells Pastor.
3. A minimum of ten months notice is suggested to be given for a wedding date to be approved by the Pastor.
4. Six months of counseling with the Shells Pastor will take place prior to the wedding date.
5. No weddings will be scheduled during Holy Week. It is recommended that weddings are not scheduled during the season of Lent.
6. The Paraments on the Altar will be white for all weddings.
7. The Celebration of Holy Communion is encouraged for all liturgies. The Celebration of Holy Communion shall be for the entire congregation in attendance, not just the bride and groom.
8. The Shells Pastor shall be the chief presiding minister at any wedding that takes place at Shells Church. Any other officiant or participating clergy serves only at the invitation of Shells' Pastor.
9. The Shells Organist shall be the organist at all wedding ceremonies. If a substitute is necessary, he/she shall be approved by the Shells organist or the Shells Pastor.
10. All music to be included in any wedding that takes place at Shells Church shall be jointly approved by the Shells Pastor and Organist.
11. The use of flash photography shall not be permitted during any wedding that takes place at Shells Church. Any questions about the use of photography should be directed to the Shells Pastor.
12. Maximum seating capacity for the church is 225.
13. The bride and groom will be fiscally responsible for any damage or theft to Shells Church property.

14. At the discretion of Shells Pastor, if the bride or groom is visibly under the influence of any substance, the ceremony will not be conducted.
15. The marriage license and payment of all fees for the wedding must be submitted to the Shells Pastor on the night of the rehearsal.
16. If the Shells Administrative Assistant is to prepare a bulletin the fee listed below will be charged. If the couple prepares their own bulletin it must be approved by the Shells Pastor.

FEE SCHEDULE

Member:

Pastor	No Fee
Organist	\$200.00
Use of Candelabras, Hurricane Globes, etc	Cost of Candles/Oil
Custodian	\$80.00
Snow Removal, if needed	\$100.00
Bulletin	\$100.00

Non-Member:

Pastor	\$350.00
Organist	\$250.00
Use of Candelabras, Hurricane Globes, etc	\$100.00
Custodian	\$160.00
Snow Removal, if needed	\$200.00
Use of Building	\$500.00
Bulletin	\$200.00

To use the "Member" fee schedule, the bride OR groom must be a member of Shells Church (Communing and Contributing in the last two years).

For Members: If desired, an honorarium may be given to the Shells Pastor for the counseling, preparation, rehearsal and celebration of the wedding ceremony.